

LEWISTON-AUBURN 911 COMMITTEE

MINUTES

Date: Thursday, March 15, 2018
Time: 0800
Location: Lewiston Auburn 911 Conference Room

Roll Call:

Present- Finance Director Heater Hunter, Chief Brian O'Malley, Chief Phil Crowell, Deputy Chief Robert Chase (in for Chief Low), Chief Stockdale, Councilor Leroy Walker, Councilor Michel Lajoie, Citizen-at-Large Paul Robinson

Staff- Director Paul LeClair, IT Director Drew McKinley

Secretary- Katie Gallant

Guest(s)- Denis D'Auteuil, Brian Martin

Meeting called to order by Lewiston Auburn 911 Director, Paul LeClair at 08:00.

Introductions to our guests.

Executive Session

- Councilor Leroy Walker moves to enter into executive session, seconded by Councilor Michel Lajoie.
- All in favor. Executive session commences at 08:01.
- Denis D'Auteuil will assist Director Paul LeClair with contract negotiations for 2018.
- Executive session ends at 08:10.

Approval of Minutes: February 15, 2018, meeting minutes.

- Motion to accept minutes made by Councilor Walker, seconded by Councilor Lajoie.
- All in favor. Motion passes.

Financial Report:

FY18

- Director LeClair presents the FY18 year to date report, noting that the insurance line has increased due to increased General Liability exposure.

- Councilor Lajoie moves to accept the FY18 report, seconded by Finance Director Heather Hunter.
- All in favor. Motion passes.

FY19

- Director LeClair presented the updated proposed budget for FY19. He noted that the initial 8% increase has been reduced to 6.22% after changes were made as a result of the joint meeting with Auburn and Lewiston City Managers, Assistant City Managers, and Finance Directors.
- There was some discussion regarding the possibility of additional reductions and/or cuts if absolutely necessary.
- Director LeClair will present the current draft of the FY19 budget to the City Councils during the Budget Presentation.

Director's Report:

Radio Systems Project

- Director LeClair and IT Director Drew McKinley presented the Radio System Project to the joint City Council meeting on February 22, 2018.
- Both City Managers relayed the need for a decision from the councils before moving forward so there are no duplicate purchases nor wasted dollars.
- Director Hunter advised that the Lewiston CIP has been accepted, but the funding has not yet been authorized.

Verizon Proposal

- Director LeClair has been working with the attorney on the Verizon proposal and will update at the next committee meeting.

Personnel Update

- The two offers of employment that were extended to two candidates in February have since been rescinded due to the results of the background checks.

IT Director's Report

Microwave Link

- Auburn Police Department Link has been up and running for over a month. We have experienced no issues with connectivity since the microwave implementation.

- The Lewiston Microwave Link will be operational as soon as the Goff Hill Tower is online.
- Towers and buildings for Goff Hill and Webber are scheduled to deliver on March 23, 2018.

Operations Manager's Report – presented by IT Director McKinley

Code Red

- IT Director McKinley designed and ordered cards to be distributed by the area agencies.
- As of three weeks ago, a few hundred people had already enrolled in Code Red for the Lewiston/Auburn area.

Next meeting:

- Thursday, April 19, 2018, at 08:00.

Public Comment:

- No public comment.

Adjournment:

- Councilor Walker moves to adjourn the meeting, seconded by Councilor Lajoie.
- Meeting adjourned at 08:35.